

HCC Medical Assisting Program Admission Criteria Scoring

The applicant* is responsible for:

- Meeting Highland Community College admission requirements;
- Providing the required application for medical assistant admission to the Allied Health coordinator;
- Submitting required documentation for medical assistant admission to the Nursing/Allied Health coordinator, as follows:
 - Appropriate references
 - Copy of original transcript(s) from all college level courses attended; and
 - Typed, personal statement.

Points will be assigned as follows (see admission criteria for specific information):

Category	Exceptional Suitability for Medical Assisting	Adequate Suitability for Medical Assisting	Marginal Suitability for Medical Assisting
Grade Point Average	2	1	Will not be considered
Nelson Denny	2	1	Will not be considered
Personal Statement	2	1	0
Service to Others	2	1	0
Letters of Recommendation	2	1	0

Total Possible Points = 10 points

- * It is important to note that the application process is the applicant's responsibility- not the responsibility of the institution. Our responsibility, as an institution, is to fully consider and evaluate each application carefully for admission into our programs. Our responsibility is not to gather appropriate data, but rather to review that data. Data gathering is the responsibility of the person who wishes to be considered for admission.